

RD LOAN DELIVERY CHECKLIST

BORROWER: _____

PROGRAM: CLEVELAND COUNTY 2010

ORIGINATING LENDER: _____

CONTACT: _____

PHONE: _____

USBHM LOAN # _____

- _____ CUSTOMER ID NOTICE(PATRIOT ACT) *USBHM UNDERWRITTEN LOANS ONLY!
- _____ **ORIGINAL NOTE & 1 COPY *Endorsed to U.S. Bank National Association**
- _____ NAME AFFIDAVIT, IF APPLICABLE - **1 COPY**
- _____ DEED OF TRUST / MORTGAGE - **2 COPIES**
- _____ TAX EXEMPT RIDER - **2 COPIES**
- _____ CONDO, PUD, 1-4 FAMILY RIDER - **2 COPIES**, IF APPLICABLE
- _____ ASSIGNMENT OF MORTGAGE - **2 COPIES** *Assigned to U.S. Bank National Association

- _____ FIRST PAYMENT LETTER *with payment breakdown, first payment date*
- _____ HUD-I & AGGREGATE ESCROW ANALYSIS DISCLOSURE - **2 COPIES**

- _____ COPY OF TITLE COMMITMENT OR SHORT FORM TITLE POLICY & **1 COPY**
- _____ TAX CERTIFICATION - **2 COPIES** ***Proof of payment if applicable*

- _____ HAZARD INSURANCE POLICY WITH 1 YR. PROOF OF PAYMENT & **1 COPY**
- _____ MORTGAGEE CLAUSE LETTER, (HAZARD/FLOOD) - **2 COPIES**
- _____ WIND/HAIL INSURANCE (IF APPLICABLE)

- _____ FLOOD CERTIFICATION & DISCLOSURES - **2 COPIES** **Must be Life of Loan and transferable to USBHM*
- _____ FLOOD INSURANCE BINDER WITH 1 YR. PROOF OF PAYMENT (IF APPLICABLE)& **1 COPY**

- _____ COPY OF W-9 FOR PRIMARY BORROWER
- _____ IRS FORM 4506T OR 8821

- _____ INITIAL LOAN APPLICATION *signed & dated by Interviewer*
- _____ FINAL TYPED LOAN APPLICATION WITH SIGNATURES & CAIVRS# TO APPEAR ON SIGNATURE LINE / *signed by interviewers and borrowers*

- _____ EXECUTED RD REQUEST FOR SFH LOAN GUARANTY - RD 1980-21
- _____ FMHA 1980-11
- _____ LOAN MUST BE RD INSURED IF LOAN IS OLDER THAN 90 DAYS FROM CLOSING

Hazard Insurance Loss Payee Clause & Address:
U.S. Bank National Association
 its successors and or assigns as their interest may appear.
 c/o U.S. Bank Home Mortgage
 P.O. Box 7298
 Springfield, OH 45501-7298

REQUIRED TRUTH-IN-LENDING DOCUMENTATION	HIGH PRICED MTG. LOAN DOCUMENTATION, REQUIRED (HPML)
EARLY/INITIAL T-I-L MUST INCLUDE VERBIAGE	FINAL FFIEC CALCULATOR PRINT OUT
FINAL T-I-L *signed and dated at closing	UW CERT. LOAN UNDERWRITTEN AS HPML & MEETS REQS.
CORRECTIVE T-I-L, IF APP.	EVIDENCE OF RATE & DATE LOCK W/BORROWER

- _____ TERMITE REPORT OR SOIL TREATMENT GUARANTEE, IF APPLICABLE
- _____ SURVEY **if required or charged for on HUD 1*
- _____ SPECIFIC POWER OF ATTORNEY (POA)- **2 COPIES**
- _____ COMPLIANCE OR ERRORS & OMISSIONS AGREEMENT
- _____ MISC. PERTINENT CLOSING/UNDERWRITING DOCUMENTATION

- CREDIT UNDERWRITING PACKAGE:**
- _____ DU FINDINGS/UW APPROVAL
 - _____ COPIES OF UW CONDITIONS
 - _____ PURCHASE AGREEMENT
 - _____ FINAL INSPECTIONS
 - _____ GOOD FAITH ESTIMATE

- _____ APPRAISAL
- _____ CREDIT REPORTS
- _____ VOE'S
- _____ VOD'S OR ALT. DOCUMENTS
- _____ NOTICE OF SALE ASSIGNMENT OF SERV. RIGHTS/RESPA
- _____ 1008

- RD DOCUMENTS:**
- _____ THERMAL REQUIREMENTS AND COMPLIANCE STANDARDS
 - _____ WARRANTY COVERAGE
 - _____ WATER QUALITY CHECK
 - _____ EVIDENCE OF INSPECTED WASTEWATER SYSTEM
 - _____ DEFICIENCIES CORRECTED
 - _____ PROPERTY SOUND & FUNCTIONALLY ADEQUATE & QUALIFIED INSP
 - _____ CAIVRS# _____

- RD NEW CONSTRUCTION:**
- _____ CONSTRUCTION INSPECTION REPORT
 - _____ FINAL INSPECTION
 - _____ RD 1924-25
 - _____ RD 1924-19
 - _____ RD 400-3
 - _____ AD 1048
 - _____ CERTIFIED PLANS & SPECS & BUILDER WARRANTY

FILE DELIVERY INFORMATION:

Loan File Delivery Address:
U.S. Bank Home Mortgage - MRBP Division
 17500 Rockside Road
 Bedford, OH 44146
Attn: MRBP Operations Department

BORROWER PAYMENT INFORMATION:

Borrower Payment Address:
U.S. Bank Home Mortgage
 P.O. Box 468002
 Bedford, OH 44146-8002
www.usbankhomemortgage.com