

**ARIZONA HFA
COMPLIANCE FILE CHECKLIST
Rev 3-8-10**

MORTGAGOR NAME	
LENDER NAME	
CONTACT NAME	
AC & Phone	AC & Fax
E-MAIL ADDRESS OF CONTACT PERSON	

Binding the following in the order shown assures faster processing times.

- _____ Compliance Review Fee of \$225
Corporate Checks only made payable to eHousingPlus
Include name of Borrower and Property address
- _____ THIS CHECKLIST
- _____ COPY of REAL ESTATE PURCHASE CONTRACT
- _____ COPY of FINAL EXECUTED LOAN APPLICATION - 1003
- _____ COPIES of SIGNED INCOME TAX RETURNS FOR PAST 3 YRS
(Borrowers & Spouses) (not for Targeted Areas or Vets Exception Buyers)
- _____ **ORIGINAL SIGNED** Notice to Buyers
- _____ **ORIGINAL SIGNED** Affidavit -Mortgagor & Seller/Builder Affidavit & Lender Certificate
(Mortgagor and Seller/Builder Affidavits must be Notarized)
- _____ COPY of EXECUTED SETTLEMENT STATEMENT - HUD1
- _____ COPY OF WARRANTY DEED
- _____ If Qualified Veteran, copy of Discharge/Release papers

**THE COMPLETE FILE IS SUBMITTED TO eHousingPlus :
eHousingPlus, 2685 Executive Park Drive, Suite 8, Weston, FL 33331**

**PLEASE NOTE: MORTGAGE FILE, INCLUDING CREDIT PACKAGE AND
DOWN PAYMENT ASSISTANCE DOCS AND ADDITIONAL PAPERWORK
RELATED TO THE ASSISTANCE ARE SENT TO U S BANK.**