

New Mexico MFA
COMPLIANCE FILE CHECKLIST (STACKING SHEET)
FOR LENDERS USING UNDERWRITER'S CERTIFICATION
Revised 10-17-09

Servicer Loan Number
Mortgagor Name(s)
Loan Amount
Lender Name:
Contact Name : (This person will receive approvals and exception reports
Area Code _____ Phone: _____ Fax:
E-mail Address:

PLEASE DO NOT SUBMIT PARTIAL FILES

1. _____ This Checklist
2. _____ **ORIGINAL** MBS COMPLIANCE AGREEMENT (must be executed by Lender)
3. _____ **ORIGINAL** NOTICE OF POTENTIAL RECAPTURE TAX
4. _____ **ORIGINAL** AFFIDAVIT OF PURCHASER
5. _____ **ORIGINAL** AFFIDAVIT OF SELLER
6. _____ **ORIGINAL** Household Composition/Income Affidavit
7. _____ **Copies** of Tri-merged Credit Reports for All Borrowers and Spouses
Federal Income Tax returns for the previous three years will be required if credit reports indicate ownership interest in previous 3 years.
8. _____ **Copy** of Real Estate Purchase Contract
9. _____ **Copy** of Final Loan Application - 1003
10. _____ **Copy** of Executed Settlement Statement - Hud1
11. _____ **Copy** of Warranty Deed
12. _____ **Copy** of Homebuyer Education Certificate, If Applicable

HARD COPY DELIVERY

The Compliance File included with the Mortgage File and submitted together to U S Bank