

**New Mexico MFA
eHousingPlus
COMPLIANCE APPROVAL FILE CHECKLIST**

**ONLY FOR LENDERS WHO HAVE ALREADY SUBMITTED A
PRE APPROVAL PACKAGE PRIOR TO CLOSING.**

HARD COPY DELIVERY

The Compliance File is included with the Mortgage File and submitted to U S Bank
FOLLOWING CLOSING.

Servicer Loan Number		
Mortgagor Name(s)		
Property Address		
Loan Amount \$		
Lender Name		
Lender Contact (person who will receive approvals, exception reports)		
Area Code	Phone Number	Fax
Email Address		

PLEASE DO NOT SUBMIT PARTIAL FILES

	DOCUMENTS
	THIS CHECKLIST
	ORIGINAL MBS COMPLIANCE AGREEMENT (must be executed by Lender)
	ORIGINAL NOTICE OF POTENTIAL RECAPTURE TAX
	ORIGINAL AFFIDAVIT OF PURCHASER
	ORIGINAL AFFIDAVIT OF SELLER
	Copy of Final Loan Application - 1003
	Copy of Executed Settlement Statement – HUD 1
	Copy of Warranty Deed
	Documentation for Income for non-working spouses and other income from other adults 18 yrs of age or older who will reside in the property being purchased.
	Documentation of child support