

VA LOAN DELIVERY CHECKLIST

BORROWER: _____

PROGRAM: FLORIDA HOUSING

ORIGINATING LENDER: _____

CONTACT: _____

PHONE: _____

USBHM LOAN # _____

- CUSTOMER ID NOTICE(PATRIOT ACT) *USBHM UNDERWRITTEN ONLY
- ORIGINAL NOTE & 1 COPY **Endorsed to U.S. Bank N.A.*
- NAME AFFIDAVIT, IF APPLICABLE - 1 COPY
- MORTGAGE - 2 COPIES
- TAX EXEMPT RIDER - 2 COPIES
- CONDO, PUD, 1-4 FAMILY RIDER - 2 COPIES, IF APPLICABLE
- ASSIGNMENT OF MORTGAGE - 2 COPIES **Assigned to U.S. Bank N.A.*
- REQUIRED SECOND MORTGAGE DOCUMENTATION, IF APPLICABLE
- ORIGINAL NOTE & 1 COPY
- MORTGAGE - 2 COPIES

Hazard Insurance Loss Payee Clause & Address:
U.S. BANK N.A.
 its successors and or assigns as their interest may appear.
 c/o U.S. Bank Home Mortgage
 P.O. Box 7298
 Springfield, OH 45501-7298

- FIRST PAYMENT LETTER *with payment breakdown, first payment date*
- HUD-I & AGGREGATE ESCROW ANALYSIS DISCLOSURE - 2 COPIES
- *DPA SOURCE MUST BE DISCLOSED ON HUD-I
- DPA ACKNOWLEDGEMENT FORM
- COPY OF TITLE COMMITMENT OR SHORT FORM TITLE POLICY & 1 COPY
- TAX CERTIFICATION & 1 COPY
- HAZARD INSURANCE POLICY WITH 1 YR. PROOF OF PAYMENT & 1 COPY
- MORTGAGEE CLAUSE LETTER, (HAZARD/FLOOD) - 2 COPIES
- FLOOD CERTIFICATION & DISCLOSURES - 2 COPIES **Must be Life of Loan and transferable to USBHM*
- FLOOD INSURANCE BINDER WITH 1 YR. PROOF OF PAYMENT (IF APPLICABLE)& 1 COPY
- WIND/HAIL INSURANCE (IF APPLICABLE)

SPECIFIC POWER OF ATTORNEY (POA)- 2 COPIES

COPY OF W-9 FOR PRIMARY BORROWER
 IRS FORM 4506 OR 8821

FINAL TYPED LOAN APPLICATION **must be signed by interviewer and borrowers*
 HOMEBUYER EDUCATION CERTIFICATE
 BORROWER AUTHORIZATION FOR COUNSELING
 SURVEY **if required or charged for on HUD I*

FINAL TRUTH-IN-LENDING **signed and dated at closing*
 FINAL TRUTH-IN-LENDING, **HAMI LOANS ONLY!**

TERMITE REPORT/SOIL TREATMENT GUARANTEE, IF APPLICABLE

VERIFICATION OF PAID VA FUNDING FEE (ON HUD ACCEPTABLE)

VA26-1843 - VA CERTIFICATE OF REASONABLE VALUE, IF APPLICABLE
 VA26-6393 - LOAN ANALYSIS
 VA 26-1820 - REPORT & CERTIFICATION OF LOAN DISBURSEMENT
 LOAN MUST BE VA INSURED IF OLDER THAN 90 DAYS FROM CLOSING

CORRESPONDENTS ONLY (For Guaranty)

- Certificate of Eligibility
- Certificate of Reservist and National Guard Duty
- Lenders Quality Certification
- Interest Rate Discount Disclosure Statement
- VA 26-0592 Counseling Checklist (if applicable)
- VA 26-8937 Verification of VA Related Indebtedness (if applicable)

COMPLIANCE OR ERRORS & OMISSIONS AGREEMENT
 MISC. PERTINENT CLOSING/UNDERWRITING DOCUMENTATION

CREDIT UNDERWRITING PACKAGE:

- INITIAL LOAN APPLICATION
- INITIAL TRUTH-IN-LENDING
- DU FINDINGS/UW APPROVAL
- COPIES OF UW CONDITIONS
- PURCHASE AGREEMENT
- FINAL INSPECTIONS
- GOOD FAITH ESTIMATE

- APPRAISAL
- CREDIT REPORTS
- VOE'S
- VOD'S OR ALT. DOCUMENTS
- NOTICE OF SALE ASSIGNMENT OF SERV. RIGHTS/RESPA

FILE DELIVERY INFORMATION:

Loan File Delivery Address:
U.S. Bank Home Mortgage - MRBP Division
 17500 Rockside Road
 Bedford, OH 44146
 Attn: MRBP Operations Department

BORROWER PAYMENT INFORMATION:

Borrower Payment Address:
U.S. Bank Home Mortgage
 P.O. Box 468002
 Bedford, OH 44146-8002
www.usbankhomemortgage.com