

RD LOAN DELIVERY CHECKLIST

BORROWER: _____

PROGRAM: FLORIDA HOUSING

ORIGINATING LENDER: _____

CONTACT: _____

PHONE: _____

USBHM LOAN # _____

- CUSTOMER ID NOTICE(PATRIOT ACT) *USBHM UNDERWRITTEN LOANS ONLY!
- ORIGINAL NOTE & 1 COPY *Endorsed to **U.S. Bank N.A.**
- NAME AFFIDAVIT, IF APPLICABLE - 1 COPY
- MORTGAGE - 2 COPIES
- TAX EXEMPT RIDER - 2 COPIES
- CONDO, PUD, 1-4 FAMILY RIDER - 2 COPIES, IF APPLICABLE
- ASSIGNMENT OF MORTGAGE - 2 COPIES *Assigned to **U.S. Bank N.A.**
- REQUIRED SECOND MORTGAGE DOCUMENTATION, IF APPLICABLE
- ORIGINAL NOTE & 1 COPY
- MORTGAGE - 2 COPIES

- FIRST PAYMENT LETTER *with payment breakdown, first payment date*
- HUD-I & AGGREGATE ESCROW ANALYSIS DISCLOSURE - 2 COPIES ****DPA SOURCE MUST BE DISCLOSED ON HUD-I**
- DPA ACKNOWLEDGEMENT FORM
- COPY OF TITLE COMMITMENT OR SHORT FORM TITLE POLICY & 1 COPY
- TAX CERTIFICATION - 2 COPIES ***Proof of payment if applicable*
- HAZARD INSURANCE POLICY WITH 1 YR. PROOF OF PAYMENT & 1 COPY
- MORTGAGEE CLAUSE LETTER, (HAZARD/FLOOD) - 2 COPIES
- WIND/HAIL INSURANCE (IF APPLICABLE)
- FLOOD CERTIFICATION & DISCLOSURES - 2 COPIES **Must be Life of Loan and transferable to USBHM*
- FLOOD INSURANCE BINDER WITH 1 YR. PROOF OF PAYMENT (IF APPLICABLE)& 1 COPY

Hazard Insurance Loss Payee Clause & Address:
U.S. BANK N.A.
 its successors and or assigns as their interest may appear.
 c/o U.S. Bank Home Mortgage
 P.O. Box 7298
 Springfield, OH 45501-7298

- COPY OF W-9 FOR PRIMARY BORROWER
- IRS FORM 4506 OR 8821

- FINAL TYPED LOAN APPLICATION WITH SIGNATURES & **CAIVRS#** TO APPEAR ON SIGNATURE LINE / signed by interviewers and borrowers
- HOMEBUYER EDUCATION CERTIFICATE
- BORROWER AUTHORIZATION FOR COUNSELING

- RD CONDITIONAL COMMITMENT WITH SIGNATURES - RD 1980-18
- EXECUTED RD REQUEST FOR SFH LOAN GUARANTY - RD 1980-21
- GUARANTEED LOAN CLOSING REPORT - 1980-19
- FMHA 1980-11
- LOAN MUST BE RD INSURED IF LOAN IS OLDER THAN 90 DAYS FROM CLOSING
- FINAL TRUTH-IN-LENDING
- FINAL TRUTH-IN-LENDING, **HAMI LOANS ONLY!**
- TERMITE REPORT OR SOIL TREATMENT GUARANTEE, IF APPLICABLE
- SURVEY **if required or charged for on HUD I*
- SPECIFIC POWER OF ATTORNEY (POA)- 2 COPIES
- COMPLIANCE OR ERRORS & OMISSIONS AGREEMENT
- MISC. PERTINENT CLOSING/UNDERWRITING DOCUMENTATION
- CREDIT UNDERWRITING PACKAGE:**

- | | |
|---|--|
| <ul style="list-style-type: none"> <input type="checkbox"/> INITIAL LOAN APPLICATION <input type="checkbox"/> INITIAL TRUTH-IN-LENDING <input type="checkbox"/> DU FINDINGS/UW APPROVAL <input type="checkbox"/> COPIES OF UW CONDITIONS <input type="checkbox"/> PURCHASE AGREEMENT <input type="checkbox"/> FINAL INSPECTIONS <input type="checkbox"/> GOOD FAITH ESTIMATE | <ul style="list-style-type: none"> <input type="checkbox"/> APPRAISAL <input type="checkbox"/> CREDIT REPORTS <input type="checkbox"/> VOE'S <input type="checkbox"/> VOD'S OR ALT. DOCUMENTS <input type="checkbox"/> NOTICE OF SALE ASSIGNMENT OF SERV. RIGHTS/RESPA <input type="checkbox"/> 1008 |
|---|--|

- | | |
|--|--|
| <ul style="list-style-type: none"> <input type="checkbox"/> RD DOCUMENTS: <input type="checkbox"/> THERMAL REQUIREMENTS AND COMPLIANCE STANDARDS <input type="checkbox"/> WARRANTY COVERAGE <input type="checkbox"/> WATER QUALITY CHECK <input type="checkbox"/> EVIDENCE OF INSPECTED WASTEWATER SYSTEM <input type="checkbox"/> DEFICIENCIES CORRECTED <input type="checkbox"/> PROPERTY SOUND & FUNCTIONALLY ADEQUATE & QUALIFIED INSP <input type="checkbox"/> CAIVRS# _____ | <ul style="list-style-type: none"> <input type="checkbox"/> RD NEW CONSTRUCTION: <input type="checkbox"/> CONSTRUCTION INSPECTION REPORT <input type="checkbox"/> FINAL INSPECTION <input type="checkbox"/> RD 1924-25 <input type="checkbox"/> RD 1924-19 <input type="checkbox"/> RD 400-3 <input type="checkbox"/> AD 1048 <input type="checkbox"/> CERTIFIED PLANS & SPECS & BUILDER WARRANTY |
|--|--|

FILE DELIVERY INFORMATION:

Loan File Delivery Address:
U.S. Bank Home Mortgage - MRBP Division
 17500 Rockside Road
 Bedford, OH 44146
 Attn: MRBP Operations Department

BORROWER PAYMENT INFORMATION:

Borrower Payment Address:
U.S. Bank Home Mortgage
 P.O. Box 468002
 Bedford, OH 44146-8002
www.usbankhomemortgage.com