

SERVICER LOAN # _____

ESCAMBIA COUNTY HOUSING FINANCE AUTHORITY

MORTGAGOR NAME	
LENDER NAME:	
CONTACT NAME:	
AC & Phone	AC & Fax
E-MAIL ADDRESS OF CONTACT PERSON	

THE FOLLOWING ITEMS SHOULD BE SUBMITTED IN A LEGAL SIZE FILE FOLDER WITH DOCUMENTS ACCO-BOUND TO THE RIGHT SIDE OF THE FILE FOLDER IN THE ORDER BELOW.

1. _____ COMPLIANCE REVIEW FEE OF \$225 **
2. _____ THIS CHECKLIST
3. _____ COPY of REAL ESTATE PURCHASE CONTRACT
4. _____ COPY of TYPED LOAN APPLICATION - 1003
5. _____ COPIES of SIGNED INCOME TAX RETURNS FOR PAST 3 YRS (Borrowers & Spouses) (not required for Targeted Area loans including Wilma Go Zone counties)
6. _____ ORIGINAL SIGNED Notice to Buyers
7. _____ ORIGINAL SIGNED Affidavit -Mortgagor & Seller/Builder Affidavit & Lender Certificate
(Mortgagor and Seller/Builder Affidavits must be Notarized)
8. _____ COPY of EXECUTED SETTLEMENT STATEMENT - HUD1
9. _____ COPY OF WARRANTY DEED

**** The Bond Compliance Fee of \$225 should be wired by the closing agent to --
Beneficiary Account number: 003871585152**

Identified as: Leave Blank

To: Bank of America, NA

401 E Las Olas Blvd

Ft.Lauderdale, FL 33301

ABA #: 026009593

Other information: Borrower name and loan number

The Bond Compliance File should be sent to --

eHousingPlus

2685 Executive Park Drive, Suite 8

Weston, FL 33331